



City of Morgan Hill
Seeks Enthusiastic Individuals for the Position of
WATER SAFETY INSTRUCTOR

POSITION DESCRIPTION

Swim Instructors teach people of all ages how to swim. The students may include infants, toddlers, children, adolescences and adults, including people with special needs. The classes range from private lessons to groups of 8 depending on swimmers ability.

ESSENTIAL DUTIES

- Be familiar with the description and requirements for each class level offered through the City of Morgan Hill.
- Plan and execute a well-structured lesson plans that incorporate swimming techniques and water safety skills while creating a fun learning environment.
- Adapt your teaching approaches to the age, experience, and ability of participants.
- Maintain a constant watch over all participants, even while providing individual instruction.
- Evaluate students and submits and completed report card to supervisor in a timely fashion
- Effectively communicate verbally to supervisor, staff and participants. Keep participants and if appropriate, their parents informed about their progress in the program. Inform coordinator and/or supervisor of any safety issues or concerns.
- Perform rescues, administer first aid, perform Cardiopulmonary Resuscitation (CPR), and summon supervisors and emergency personnel as required for injuries or other medical emergencies
- Ensures the safety of all patrons participating in Swim Lessons; submit Accident/Incident Reports to the Supervisor within 24-hours of the incident.
- Perform related duties as assigned

MINIMUM QUALIFICATIONS

Education: Graduation from high school or GED equivalent is desirable. This provision may be waived for applicants 16 to 18 years of age with ability to obtain a valid work permit.

Experience: Previous experience as a Swim Instructor or Lifeguard is desirable.

Certificates: A valid Red Cross Water Safety Instructor certificate is required. A Red Cross Lifeguard Training and First Aid certificate as well as Red Cross CPR for the Professional Rescuer certificate are strongly encouraged.

Special Requirements: Position requires availability of 20-40 hours per week during summer periods, June through August and 15-30 hours per week from September through May. Position allows for only one week (consecutive) vacation time-off request during the summer periods, June through August. Applicants must be willing to work outdoors in varying weather conditions. Applicants must be physically capable of sustained walking, standing, or climbing. Applicants must be willing to work flexible hours; including evenings, weekends, and holidays. Applicants must be willing to wear solid color swim wear at all times when on duty.

SALARY

This is a part-time position without benefits. The salary range for this position is \$10.50 to \$13 per hour.

APPLICATION PROCESS

All applicants must submit a complete City of Morgan Hill Temporary Employment Job Application. Application can be obtained at:

City of Morgan Hill, 17555 Peak Avenue, Morgan Hill, CA 95037

or on-line at www.morganhill.ca.gov

SELECTION PROCESS

Applications will be screened and those applicants who possess the minimum qualifications will be invited to an oral interview with the Aquatics Center Recreation Coordinator. Prior to appointment, a drug test, background check, including fingerprinting for submission to the Department of Justice must be completed, as well as TB testing.

